

DAKOTA WEST RC&D AREA, INC.
Executive Board Meeting
NRCS Area III Conference Room, Dickinson, ND
Monday, November 16, 2009 --9:30 a.m.

The Dakota West RC&D Area, Inc Executive Board meeting was called to order by President Duane Urlacher on Monday, November 16, 2009, at 9:30 a.m.

Dakota West RC&D Area, Inc. Executive Board members present: Duane Urlacher, Dennis Reich, Loren Myran and Dick Knopp Jr. Others in attendance: Staff present: Jared Andrist, RC&D Coordinator, and Jennifer Bemman, Office Administrator.

Additions/revisions to the Agenda: Under New Business, add Workshop Travel.

Reading and Approval of Minutes: Motion by Myran, seconded by Reich to approve and file the August 18, 2009 Executive Board meeting minutes. All were in favor; motion passed.

Financial Reports: There are still inconsistencies with the financial reports. It was discussed that Bemman should get some assistance in the QuickBooks area in order to have a better understanding of the financials and therefore; be able to communicate effectively to the Council Members. It was also discussed to possibly have a CPA with financial knowledge to become an at-large member on the board.

Old Business

Dickinson Dike Update: The project will be done by the end of this year.

New Business

Indirect cost plan: Indirect costs are costs an organization incurs for common or joint objectives that cannot be readily and specifically identified with a particular grant project or other institutional activity. Typical indirect costs include the costs of operating and maintaining facilities, equipment, and grounds; depreciation or use allowances; and administrative salaries and supplies. These costs are usually charged to the grant as a percentage of some or all of the direct cost items in the applicant's budget, this percentage is called the indirect cost rate.

2010 Western Conference: Travel is still in the negotiation stages and will be decided upon in December at the next council meeting. The silent auction and the live auction items will be two different consumable items that amount to \$120.00. Bemman will purchase these items at a Pride of Dakota Showcase in Bismarck with the council credit card. Approval for Bemman to use the credit card and spend a limit of \$120 on the items was moved by Knopp and seconded by Myran. All in favor; motion passed.

SARE award- The SARE was awarded \$175,000 on November 15, 2009 to be used by November 15, 2012. A motion to execute the agreement was made by Reich, seconded by Myran. All were in favor; motion passed.

Bowman-Slope Moss Project: Bowman-Slope SCD has been approved to receive financial assistance through the Southwest ND Water Quality Education Project. NRCS declined funding for this project under the ND Invasive Species Partnership project.

Grant writing Workshop: A motion was made by Reich to cover costs incurred to Bemman attending a grant writing workshop in Bismarck, seconded by Knopp, Jr. All in favor; motion passed

Auto and D & O insurance: It was suggested that the auto insurance that covers Bemman to drive the company vehicle be dropped because she never drives the car. Andrist will follow up on D&O insurance.

Reports

Invasive Species: A project summary was presented and all projects are complete. .

SWND WQ- A report was given by Reich.

LFAP- The meeting was postponed and will be convene on a later date.

Other Business

*The next Executive Board meeting will be on December 14, 2009 at 9:30am in the NRCS Area III Conference Room.

Upcoming Meetings/Events

December 14, 2009
January 11-13, 2010
January 18, 2009
January 31-Feb. 3, 2010
February 25, 2010

Executive Board Meeting, NRCS Area III Conference Room
Manitoba-ND Zero Till Workshop, Minot, ND
Dakota West RC&D Annual Meeting (scheduled)
Western RC&D Conference, Missoula, MT
NDRCD State Assoc. Annual Meeting, Bismarck, ND