

DAKOTA WEST RC&D AREA, INC.
Executive Board Meeting
NRCS Area III Conference Room, Dickinson, ND
Tuesday, August 18, 2009 --9:30 a.m.

The council meeting of Dakota West RC&D Area, Inc was called to order by President Duane Urlacher on Tuesday, June 9, 2009, at 9:38 a.m.

Dakota West RC&D Area, Inc. Executive Board members present: Duane Urlacher, Dennis Reich and Dick Knopp Jr. Others in attendance: Staff present: Jared Andrist, RC&D Coordinator, and Kalsey Wenger, Student Intern.

Additions/revisions to the Agenda: Under Reports, add LFAP and SW ND WQE Project. Under Old Business, add Insurance Follow-up.

Reading and Approval of Minutes: Motion by Reich, seconded by Knopp to dispense with the reading of the June 9, 2009 Executive Board meeting minutes and approve them as distributed. All were in favor; motion passed.

Financial Reports: There are still inconsistencies with the financial reports. Jennifer Bemman is working with Mahlum-Goodhart to set-up a new business in QuickBooks. Motion by Reich, seconded by Knopp to file the financial reports for audit. All were in favor, motion passed.

Motion by Knopp, seconded by Reich directing the President to work with Bemman to set-up a new business for the Council to resolve financial accounting problems. All were in favor, motion passed.

Old Business

Summer Intern Marketing Plan: Kalsey Wenger presented the Board with her Marketing and Outreach plan developed for the Southwest ND Soil Health Demonstration Project. Wenger discussed her activities with and contributions to the Project over the past ten weeks. Wenger and Bemman will be traveling to Collegeville, MN for a post-internship seminar on Friday, August 21. Wenger thanked the Board for the opportunity to work with the Council and on the Project.

Insurance Follow-up: At the June 9, 2009 Executive Board meeting, the Board asked the Council's insurance agent, Cliff Weiler, to return a price quote for increasing the Council's Directors & Officers insurance maximum from \$1 million to \$2 million. No-one present was aware of a quote returned. This item will be included in the next Executive Board Agenda and Bemman will be asked to follow-up with Weiler.

New Business

Save Our Lakes/Dickinson Dike- Dickinson Parks & Recreation requested assistance through the NRCS Emergency Watershed Protection Program to repair the damaged shoreline at the Dickinson Dike. Dakota

West RC&D would commit the balance of funding in the Save Our Lakes Account (\$3,832.69) as matching funds for the project. To date, the project has not been funded.

The ND Game & Fish Department has offered Dakota West a Cooperative Agreement, including funding in the amount of \$15,000, through the Save Our Lakes program. The Agreement indicates Dakota West shall contribute the \$3,332.69 currently in their account to implement the project. Under the Agreement, Dakota West would be the contracting and fiscal agent for the project and funds. Discussion was held on administrative fees normally retained for such arrangements. Motion by Knopp, seconded by Reich to retain \$500 from the Council's Save Our Lake account as an administrative fee, thus reducing the Council's commitment of funds to \$3,332.69. All were in favor, Motion passed.

Motion by Reich, seconded by Knopp to authorize President Urlacher to enter into the Cooperative Agreement with the ND Game & Fish Department and furthermore to enter into a contract with the projects low bidder if the bid is within budget and approved by the ND Game & Fish Department. All were in favor, Motion passed.

Invasive Species: The Council has four outstanding projects and the deadline for completion and requesting final reimbursement has been extended to August 28, 2009.

Patterson Lake Fish Composting: The project is complete and the City of Dickinson expects to have the compost ready for sale this September.

LFAP: The Program will be allowed to expire June 30, 2009. Staff is currently working with producers and sponsors to transition ongoing projects to other service providers. An LFAP Committee meeting will likely be held in October or November.

SW WQE Project: Reich updated the Board on newly approved and submitted proposals. The Project will expire on June 30, 2009.

Other Business: Urlacher read a letter from Senator Dorgan in response to Urlacher's letter requesting continued support of the RC&D program.

There being no further business, Meeting was adjourned at 11:08 a.m.

Upcoming Meetings/Events

September 16	SW ND Soil Health Demonstration Fall Field Tour, DREC Manning Ranch
September 21	Dakota West RC&D Executive Board meeting
September 22	ND RC&D Association fall meeting, Seven Seas Inn, Mandan, ND
September 23	NDASCD Area V meeting, Regent, ND